



STATE PROCUREMENT OFFICE
EMERGENCY PROCUREMENT

'14 FEB 10 A9:00

STATE PROCUREMENT OFFICE
STATE OF HAWAII

TO: Chief Procurement Officer

FROM: Department of Health
Name of Requesting Department

Pursuant to HRS § 103D-307 and HAR chapter 3-122, Subchapter 10, the Department requests approval for the following:

1. Date or period of Emergency: 9/9/2013 - 9/20/2013	2. After-the-Fact: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
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3. Describe in detail the emergency situation that created a threat to life, public health, welfare or safety.
On 9/9/2013, molasses spilled into Honolulu Harbor from a leak in a Matson pipeline under Pier 52. DOH, along with DLNR, DOT, several federal agencies, and Matson, responded to investigate the spill, which resulted in the death of approximately 26,000 fish and other marine organisms. DOH and DLNR closed Honolulu Harbor and Keehi Lagoon to commercial and recreational activity. These areas were reopened on 9/21/2013 after water sampling revealed that dissolved oxygen and pH levels had returned to normal target levels and aerial surveys observed no remaining discoloration attributable to the molasses spill in Honolulu Harbor and Keehi Lagoon.

4. Vendor/Contractor/Service Provider Name: Food Quality Analysts, LLC (FQL)	5. Amount of Request: \$ 46,676.40
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6. Describe in detail the emergency goods, services, or construction and explain why it is necessary.
DOH Clean Water Branch employees conducted water sampling at locations throughout Honolulu Harbor and Keehi Lagoon. The DOH State Laboratories Division did not have the required lab supplies to perform BOD-5 (5-day Biochemical Oxygen Demand) testing and analysis of water samples, so DOH emergency responders used a private laboratory for these services. DOH staff contacted FQL to provide the water testing services and provided samples to the company so that they could perform the BOD-5 tests and provide the analysis data to the DOH. The BOD-5 test results indicate the quantity of oxygen used in 5 days for the biological decay of the compounds present in water. The results of these tests were crucial in the determination of when the harbor and lagoon could be reopened and the public could safely use these areas.

7. State the reason(s) the vendor/contractor/service provider was selected. Explain what competition, as is practicable, was conducted.
DOH staff chose FQL based on its capability and capacity to perform the testing, proximity to the sampling sites and the State Lab, and the satisfactory services of FQL when DOH had used its services in the past. DOH staff chose the best immediately available source to provide the required services. No competition was conducted, due to the time constraints of the emergency situation.

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8. Identify the primary responsible staff person(s) conducting and managing this procurement. (Appropriate delegated procurement authority and completion of mandatory training required.)

*Point of contact (Place asterisk after name of person to contact for additional information.)

Name	Division/Agency	Phone Number	E-mail Address
Nancy Bartter*	ERO/EHA/Health	586-7567	nancy.bartter@doh.hawaii.gov

All requirements/approvals and internal controls for this expenditure is the responsibility of the department.
I certify that the information provided is to the best of my knowledge, true and correct.

Department Head Signature

2/7/14

Date

For Chief Procurement Officer Use Only

Chief Procurement Officer (CPO) Comments:

Approval is granted based on the department's determination that the water sampling conducted by Food Quality Analysts was critical to health and welfare of marine life and the general public. This approval is contingent upon vendor being compliant with HRS Section 103D-310(c) and HAR section 3-122-112, (i.e. vendor is required to be compliant on the Hawaii Compliance Express) at the time of payment and award is required to be posted on the Awards Reporting System. Copies of the HCE certificate and awards posting are required to be documented in the procurement/contract file. When processing payment to vendor attach a current compliant HCE certificate with the invoice for payment. If there are any questions, please contact Bonnie Kahakui at bonnie.a.kahakui@hawaii.gov.

☒ Approved

☐ Disapproved

☐ No Action Required

Chief Procurement Officer Signature

Date

2/25/14